



Connecticut Association of Housing Code Enforcement Officials, Inc.

November 6, 2023, 11:00am

Zoom

Drafted Minutes

OFFICERS

President

Frank Alvarado
City of New Haven, LCI

1st Vice

President

Ilyssa Delgado
City of New Haven, LCI

2nd Vice

President

Albi Sako
City of Hartford

Secretary

Heather Oatis
Central Connecticut Health District

Treasurer

Sean Tipps
City of Bridgeport

Immediate Past

President

Ebrima Jobe
City of Stamford

Board Members Present: Heather Oatis, Ebrima Jobe, Amy Lehaney, Albi Sako, Judith Rothschild, Sean Tipps, Ryan Stewart, Caleb Cowles

Board Members Absent: Frank Alvarado, Ilyssa Delgado,

Guests Present: N/A

· **Call to Order**

- Judith Rothschild started meeting at 11:12 am

· **Opening Remarks**

· **Approval of October 30, 2023 Minutes**

- Caleb Cowles made motion to approve; Ryan Stewart seconded

· **New business**

- Caleb Cowles made motion to remove President, Frank Alvarado, from his position on the board
 - Ebrima Jobe seconded
 - Motion passed with no opposition or abstentions
- Caleb Cowles made motion to remove Vice President, Ilyssa Delgado, from her position on the board
 - Amy Lehaney seconded
 - Motion passed with no opposition or abstentions
 - Heather Oatis to draft letter requesting their participation or resignation from the board
- Albi Sako welcomed as new President to CAHCEO
 - First and second vice president positions currently open

· **Old business**

· **December Event**

- Online free annual ICC training to be used; Judy Rothschild to complete form and submit; Topic – IPMC 2018
- Heather Oatis will send December announcement and March save-the-date when available
- Heather Oatis to send CAHCEO membership renewal email as well

· **Announcements**

· **Adjournment – 11:50 am**