



C.A.H.C.E.O.

Connecticut Association of Housing Code Enforcement Officials, Inc.

November 7, 2024; 10am; Google Meet
Drafted Minutes

Board Members Present: Albi Sako, Ebrima Jobe, Sean Tipps, Amy Lehaney, Judith Rothschild, Richard Lee, Caleb Cowles, and Heather Oatis

Board Members Absent: Ryan Stewart

Call to Order: 12:06pm Albi Sako called the meeting to order

New Business:

- Sean Tipps shared Treasurer's Report
 - LCI memberships didn't renew in time for September 2024 meeting, Albi Sako to help Sean process payment and membership status
 - Greenwich looking for information from 2020, Sean working to fulfill request with Albi Sako
- 2nd VP submitted resignation
- Discussion on the improvement of CAHCEO's board activities
 - Set up the routine monthly board meeting – the second Wednesday of each month at 12:00 pm - starting on December 11, 2024.
 - Survey will be sent out to members to solicit future presentation topics to increase the overall organization performance
 - Improve collaboration of CAHCEO with other organizations to improve the organization performance. This item will be discussed in the future meetings.

Old Business:

- December 6, 2024
 - Licensing Contractors/Permitting projects - CBOA to present
 - What requires permits (asbestos, lead, etc.)
 - Permit Tech Certification - share at meeting and send presentation/share online for membership to view
 - CCMC to present on ARPA funding opportunities
 - Chris Cocoran
 - IPMC update from Codes and Standards
 - Judith Rothschild to share updates with group
 - Recent members who've passed away, make mention/moment of silence
 - RRP Contractors - DPH?
- Spring 2025 - HUD/Healthy Homes/IAQ training
 - Richard Lee to reach out to HUD
 - Rental Licensing program lessons learned
 - Attorney association to be contacted by Judith Rothschild to help facilitate

Adjournment: 1:00pm

Next Meeting: December 11, 2024 at 12pm, Albi Sako to send virtual invite

2024 Officers - Albi Sako, President; Richard Lee, MPH, 1st Vice President; Vacant, 2nd Vice President; Sean Tipps, Treasurer; Heather Oatis, MPH, Secretary; Ebrima Jobe, Past President; Caleb Cowles, Director; Amy Lehaney, Director; Ryan Stewart, Director; Judith Rothschild, JD, Board Advisor