



C.A.H.C.E.O.

Connecticut Association of Housing Code Enforcement Officials, Inc.

September 26, 2024; 10am; Google Meet
Drafted Minutes

Board Members Present: Albi Sako, Ebrima Jobe, James Harriott, Judith Rothschild, Richard Lee, Caleb Cowles, Ryan Stewart, and Heather Oatis

Board Members Absent: Sean Tipps, Amy Lehaney

Call to Order: 10:02am Albi Sako called the meeting to order

New Business:

- Sean Tipps unavailable, Albi Sako shared Treasurer's Report
 - LCI memberships renewed (17)
 - Waterbury to send new members
- Review of by-laws and expectations from Albi Sako to board members
 - Membership - 1st VP
 - Share membership opportunities at events
 - Letter to municipalities to mayor/first select person soliciting membership
 - Lunch and learn sessions with CBOA or other professional orgs?
- New secretary needed for group, HO to resign when replacement found
 - Separate some roles to other board members or have two people share role?

Old Business:

- December 6, 2024
 - Licensing Contractors/Permitting projects
 - Consumer Protection/DAS
 - What requires permits (asbestos, lead, etc.)
 - Judith Rothschild to reach out
 - CCMC to present on ARPA funding opportunities?
 - Caleb Cowles to reach out to Chris Cocoran
 - IPMC update from Codes and Standards
 - Judith Rothschild to reach out
 - Ebrima Jobe to called Amarante in New Haven
 - Recent members who've passed away, make mention/moment of silence
- Spring 2025 - HUD/Healthy Homes/IAQ training
 - Richard Lee to reach out to HUD
 - Rental Licensing program lessons learned
 - Attorney association to be contacted by Judith Rotschild to help facilitate
- Scholarship email was sent; email to be sent to remind/extend to 10/11/24

Adjournment: 11:02am

Next Meeting: October 17, 2024 at 12pm, Albi Sako to send virtual invite

2024 Officers - Albi Sako, President; Richard Lee, MPH, 1st Vice President; James Harriott, 2nd Vice President; Sean Tipps, Treasurer; Heather Oatis, MPH, Secretary; Ebrima Jobe, Past President; Caleb Cowles, Director; Amy Lehaney, Director; Ryan Stewart, Director; Judith Rothschild, JD, Board Advisor