



C.A.H.C.E.O.

Connecticut Association of Housing Code Enforcement Officials, Inc.

July 9, 2025; 12:30 pm; Minutes

Board Members Present: Albi Sako, Judith Rothschild, Ebrima Jobe, Richard Lee, James Strickland, Caleb Cowles, and Kimberly Norman-Rosedam

Board Members Absent: Amy Lehaney

Call to Order: 12:33 pm Albi Sako called the meeting to order.

Old Business:

- June 11 meeting minutes was approved by the board.

New Business:

- Discussion on September seminar.
 - ✓ Possible presentation topics:
 - EPA RRP rules: Kimberly Ploszaj from the State Department of Public Health will talk about tools that will help Code Enforcement Official to enforce EPA RRP Rules. The presentation will be either in-person or via Zoom and the duration of the presentation is approximately 30 minutes. Judith will confirm with Kim's availability.
 - Disasters clean up: Caleb will reach out to the State Emergency Preparedness Official to identify a speaker for this topic.
 - ✓ Tentative dates of the seminar are either September 17th or 18th and the location will be at Manor Inn Restaurant in Plantsville. Final date and location will be determined after availabilities of speakers and the restaurant are confirmed. The seminar will provide breakfast only. Caleb will follow with the restaurant for the availabilities.
- Treasurer's report provided by Ebrima:
 - ✓ As of July 9th, 2025, the account balance is \$1,557.08.
 - ✓ CAHCEO had reimbursed Albi and Heather for expenses they paid for the organization's affairs.
- Joined seminar with Connecticut Building Officials Association (CBOA) and Connecticut Fire Marshals Association (CFMA).
 - ✓ CAHCEO, CBOA and CFMA delivered a joined letter via e-mail, dated June 23, 2025, to the Commissioner, Deputy Commissioner and the Assistant Director of Regulatory Compliance of the State Department of Administrative Services (DAS), State Building Inspector and State Fire Marshal. The letter is to request a meeting to discuss their opinions with regards to public safety issues of an existing 2-family structure with a third unpermitted occupied unit. As of July 9th, we have not received any formal responses from any of these agencies. Therefore, the joined seminar will be postponed to the beginning of December.
 - ✓ Tentative dates for December seminar are the beginning of December.

Adjournment: 1:20 pm

Next Meeting: August 13th, 2025 at 12:00 pm

2025 Officers - Albi Sako, President; Richard Lee, MPH, 1st Vice President; Kimberly Norman-Rosedam, 2nd Vice President; Ebrima Jobe, Acting Treasurer; Vacant Secretary; Ebrima Jobe, Past President; Caleb Cowles, Director; Amy Lehaney, Director; James Strickland, Director; Judith Rothschild, JD, Board Advisor