



C.A.H.C.E.O.

Connecticut Association of Housing Code Enforcement Officials, Inc.

July 8, 2026; 12:00 pm; Minutes

Board Members Present: Albi Sako, Ebrima Jobe, Judith Rothschild, Richard Lee, James Strickland, Kimberly Norman-Rosedam

Board Members Absent: Caleb Cowles

Call to Order: 12:06 pm Albi Sako called the meeting to order.

Meeting Minutes:

Meeting minutes is approved by the board. Kimberly made a motion and James second.

Old Business:

- Treasurer's report provided by Albi:
 - ✓ As of April 9, the account balance is \$4,008.76.
- Discussion on the joint seminar with CBOA and CFMA:
 - ✓ Joined seminar venue with CBOA and CFMA is scheduled on May 21 at St. Clement Castle. The seminar starting time is set at 10:00 am for 3 hours duration. Only lunch will be served.
 - ✓ Speakers are confirmed: 1. one from CAMA, an attorney from the City of Hartford and the attorney from the City of Hartford will coordinate with other speakers for this event; 2. Michael Gilmore from Waterbury Development Corporation and 3. Another speaker from the City of Stamford who is currently managing relocation program.
 - ✓ April 15 at 12:00 pm is the next joint planning meeting with CBOA and CFMA. All the details will be finalized, including flyer and credit hours.
- Discussion on CAHCEO's Summer Seminar:
 - ✓ The meeting date is determined on July 15 – Wednesday. A breakfast meeting.
 - ✓ The potential training subjects are: other Human Services pertaining to emergency relocation for families with children; for example, school transportation services, assistance to find the next rental units, etc.
 - ✓ Caleb will work on to secure a panel of speakers for this subject. However, Caleb was not present at the meeting. James will follow with Caleb and will provide written update to Albi to disseminate to CAHCEO board members.
 - ✓ In addition to sending July's seminar to members, the July's seminar information will also be posted on CAHCEO's website.
- Discussion of ICC Leadership Week in Hartford Connecticut:
 - ✓ Richard has registered and will represent CAHCEO to attend the Chapter Leadership Academy, from April 17 to 18.

New Business:

- Judith provided an update for the ex-Treasurer case.
- Discussion on the future growth of CAHCEO:
 - ✓ Recruitment of board members. All board members will reach out and recruit new members to fill vacant positions.
 - ✓ Will set a routine regular board meeting date, which is the second Wednesday of each month. Albi will send out a new meeting invite.
 - ✓ Will explore options of creating organizational e-mail account for each officer and advisor.
 - ✓ Recruitment from the State Attorney's Office: Judith will reach out to the Supervising Housing Prosecutor to facilitate the participation of State Attorneys of CAHCEO. Richard will reach out to Raymond Savoy, Assistant State's Attorney, for consideration of providing input for the education component of CAHCEO.

Adjournment: 12:50 pm

Next Meeting: May 13, 2026 at 12:00 pm

2025 Officers - Albi Sako, President; Richard Lee, MPH, 1st Vice President; Kimberly Norman-Rosedam, 2nd Vice President; Ebrima Jobe, Acting Treasurer; Vacant Secretary; Ebrima Jobe, Past President; Caleb Cowles, Director; Vacant, Director; James Strickland, Director; Judith Rothschild, JD, Board Advisor