



C.A.H.C.E.O.

Connecticut Association of Housing Code Enforcement Officials, Inc.

September 9, 2026; 12:00 am; Minutes

Board Members Present: Judith Rothschild, Albi Sako, Richard Lee, Kimberly Norman-Rosedam, Caleb Cowles

Board Members Absent: Ebrima Jobe

Call to Order: 12:10 pm Albi called the meeting to order.

Meeting Minutes:

Old Business:

- Kristen Amodio, Supervising Sanitarian, from the Central Connecticut Health District joined the Board meeting to observe CAHCEO board meeting operation. Kristen introduces herself to the board members and expressed interests in joining CAHCEO Executive Board.
- Treasurer's report
 - ✓ Current bank account balance as of September 9 is \$3,654.82
 - ✓ Abli did confirm that \$66.06 transferred from the Stripe account is received at the CAHCEO's bank account.
- Discussion on the Winter's seminar:
 - ✓ The seminar date is selected on December 4.
 - Once the venue is selected, a Save-a-Date announcement will be sent out to CAHCEO members and non-members.
 - ✓ Venue
 - Three proposals for potential venues received: Westbrook Elks, Anthony's Ocean View, and Amarante's Sea Cliff. Kristen Amodio will check with Anthony's to see whether we can get a better price.
 - Kristen will find out the contact person for Banquet Halls in Bristol. Albi will follow up with Banquet Halls in Bristol to check on the availability and pricing.
 - ✓ Seminar is tentatively scheduled as the following:
 - Registration/Breakfast: 8:30 to 9:00 am
 - Presentation: 9:00 to 12:00 pm
 - Lunch: 12:00 to 1:00 pm
 - Seminar adjourned: 2:00 pm
 - ✓ Potential seminar subjects:
 - Code enforcement in collaboration with Municipal Counsels: Exterior conditions of properties – blight, accumulation of used tired, hoarding, etc.
 - Abandon & Blighted Properties for Receivership. Judith provided the link to the Chapter 130 – Redevelopment and Urban Renewal. State and Federal Aid. Community Development. Urban Homesteading. Abandon and Blighted Property.

- The first two topics are selected for the December 4th seminar. Board members will continue to work on identifying speakers and presentations contents.
- For issues with mal-functioning elevators. Judith provided the link to Public Act No. 26-84.
- CAHCEO website updates:
 - ✓ The following three items are needed to complete:
 - Create a new tab of “Bylaws” under the “Home” tab and move the “Bylaws” from “Resources” to “Home.”
 - Create an electronic CAHCEO application under “Resources” with a link to the online payment option.
 - Create a function to be able to send and reply e-mail from the website.
 - Will find out from ICC whether we can post all meeting minutes from the past on the website. All meeting minutes from the past now are archived in the CAHCEO website.

Adjournment: 1:050 pm

Next Meeting: October 14, 2026 at 12:00 pm

2026 Officers - Albi Sako, President; Richard Lee, MPH, 1st Vice President; Kimberly Norman-Rosedam, 2nd Vice President; Ebrima Jobe, Acting Treasurer; Vacant Secretary; Ebrima Jobe, Past President; Caleb Cowles, Director; Vacant, Director; Vacant, Director; Judith Rothschild, JD, Board Advisor